



## **EMPLOYMENT OPPORTUNITY**

<b>POSITION:</b>	<b>Youth Leadership Assistant Summer Student</b>
<b>TERM:</b>	<b>May 2018 – August 31, 2018 35 hours per week</b>
<b>LOCATION:</b>	<b>Kenora, ON Northwest Region</b>
<b>WAGE:</b>	<b>\$14 - \$16 per hour</b>
<b>APPLY BY:</b>	<b>12:00 pm on Thursday, May 3, 2018</b>

This summer co-op opportunity will expose eligible students to a variety of tasks related to leadership, sport, health, culture and wellness. The successful applicant will be involved in a number of projects that will test their learning and equip them with the skills to be an effective employee in a variety of fields in Canada. The applicant will gain an understanding of the Aboriginal sport and leadership landscape, including how it differs from traditional sport in Ontario. They will get first-hand experience in activities such as event planning and management, research, program development, and community outreach. They will work closely with senior management, and the management team of the Youth Leadership and Mental Health Program (YLMHP). The YLMHP has received funding beginning April 1, 2017, with development of the program nearing completion. This student will be given the tools to succeed in the delivery and further enhancement of the YLMHP. In summary, this opportunity will be all encompassing for the applicant(s), giving them a chance to develop their knowledge, skills and abilities in an assortment of areas, while being involved in the development of a growing organization.

### **DUTIES:**

- Liaising with YLMHP management at the Mississauga head office, to deliver the program in the Kenora area.
- Work with the ASWCO Regional Coordinator in the Northwest region to assist with various events, while providing an opportunity to deliver and enhance the YLMHP.

- Attend various youth leadership sessions in the region to develop their skills, while making connections that will strengthen the YLMHP.
- Evaluate the success of the YLMHP in the central region, and make recommendations to the YLMHP management team on ways to improve.
- Research the Indigenous communities and organizations in the central region and assess the suitability/possibility of delivering the YLMHP to them. While doing this research, also assist the Northwest Regional Coordinator with research regarding the capacity of each community and organization.
- When required, take meeting minutes for the YLMHP management team.
- Flexible work hours for any evening or weekend programming
- Assist the Northwest Regional Coordinator with other duties as assigned.

## QUALIFICATIONS

- Enrolled in secondary or post-secondary institution and be a returning student as of Sept 2018
- Students must be between the ages 16 to 30
- Able to work independently and as a team
- Excellent communicator (verbal, written, able to lead discussions, et)
- Familiar with MS Suite. Adobe Photoshop is considered an asset
- Able to organize and lead activities involving children and youth
- A valid driver's license and reliable, insured vehicle is considered an asset but not a requirement
- Must be positive example to youth with a background in organized sports
- Any coaching or leadership physical education background is considered an asset

In addition to the above tasks and responsibilities, students will be given the task of planning and implementing a one or two-day leadership initiative (conference, camp, etc.) in an Indigenous community or urban centre of their choosing. The student will be responsible for all aspects of this event with assistance provided by staff members. The successful student will be given the task on the day they begin their job placement and will be expected to deliver the event/program by week 10-12 of their placement.

**Send cover letter, resume and 2 references to:**

**[tania.cameron@aswco.ca](mailto:tania.cameron@aswco.ca)**

**Only those contacted will be interviewed. Miigwetch.**